

Whitman County Library
Board of Trustees Meeting
The Center, Whitman County Library, Colfax
November 21, 2016

Present: Chuck Petras, Steve Balzarini, Bob Bates, Andrea Miller, Kristie Kirkpatrick, Suzanne Schmick, Shirley Cornelius, and Nichole Kopp.

Board chair Steve Balzarini called the meeting to order at 4:01 p.m.

Steve asked if there were any additions or modifications to the agenda. There were none.

New Business:

Nichole Kopp was introduced to the board by Kristie who was very complimentary of her work. Nichole began with the library in 2008 and serves as teen librarian. Nichole talked about her duties and recent projects including: receipt of a Digital Library Grant in 2015 for coding camps one and two (290 kids served); a grant last year from Umpqua Bank for Lego Mindstorms; Digital Literacy Grant in 2016 to purchase laptop upgrades and software for coding camp three. Nichole also helps out with childrens services, story time, Headstart, and Overdrive/downloadable books. The board asked a number of questions and thanked Nichole for her efforts. Nichole then exited the meeting.

Kristie talked about a recent presentation to a committee at Schweitzer Engineering in Pullman. The committee represents the company for charitable donations around the Palouse. Kristie talked about the Library and also, that we could use assistance for finishing the Center, upgrading the Albion library, and funding library classes and programs for all ages. The meeting lasted for an hour and a half. Kristie felt the presentation went well and hopes to host the committee at the library in the coming months.

Supporters of the Month for November were longtime Friends of WCL, The Thrifty Grandmothers who were honored during their November meeting in The Center. After that meeting, they presented The Center with a \$1000 donation.

Policy of the month was the 2017 levy certification as required by Washington State RCW 84.52.020, to certify the total amount to be levied by the regular property tax levy. Chuck Petras moved to accept resolution 2016-19 and Suzanne Schmick seconded the motion. The motion was approved.

Upcoming events include the Winterfest on 12/1, Festival of Trees, and Art among the Trees on 12/21. On 11/19, Catalina Flores, Circulation Manager, was featured in the weekend edition of The Daily News.

Monthly Business:

October minutes were presented. Modifications need to me made because the statistics for September were revised. Bob made the motion to accept the minutes as modified, Andrea seconded and the September minutes were approved with modifications.

Shirley presented the monthly financial statements including the year to date budget versus actual report and cash position at 10/31/2016. Revenue collections are a little behind the amount that was projected for the ten months but tax collections are starting to come in for the second half of the year. Leasehold collections are running well below what was budgeted. Monthly vouchers totaling \$90,991.27 were presented. Chuck moved to accept resolution #16-20 for October vouchers and Suzanne seconded the motion. The motion was approved.

October statistics were presented by Kristie and overall October circulation was down by 8%. Youth attendance dropped by 700, teen attendance by 30, and adult participation was up by 500. Volunteer participation continued to drop. Online programs Heritage Quest and Consumer Reports continue to have strong participation.

Continuing Business:

There was no continuing business. Upcoming board meeting will be a short fifteen minute meeting following the Winter Luncheon on Friday, December 9, at noon.

Suzanne moved and Bob seconded to adjourn the meeting. The meeting was adjourned by Board Chair Steve Balzarini at 5:11 PM.

Shirley Cornelius, Secretary

Steve Balzarini, Board Chair