

Whitman County Library Board of Trustees Meeting

The Feeding Station, Tekoa
July 19, 2016

Present: Chuck Petras, Steve Balzarini, Bob Bates, Suzanne Schmick, Andrea Miller, Kristie Kirkpatrick, Shirley Cornelius, and Diane Harp

Board chair Steve Balzarini called the meeting to order at 6:05 p.m.

Steve asked if there were any additions or modifications to the agenda. There were none.

Minutes from the June meeting were reviewed without any corrections or modifications being made. Bob moved for their approval, Chuck seconded with the motion passing.

Shirley presented financial reports including the vouchers ending June 30, 2016. She presented payment voucher resolution 2016-12 totaling \$208,736.60 Suzanne made the motion to approve the resolution and Bob seconded with the motion passing.

Kristie presented circulation reports noting a drop of 14% in traditional circulation by. Malden, Tekoa and Lacrosse were bright spots with circulation increasing. Program attendance continues to grow especially among adults and teens.

Kristie pointed out that use of the new database ABC Mouse is quite high as is Whitman County Rural Heritage.

Chuck asked if WCL could track usage of the library's WiFi hotspots? Kristie will explore that option and report back.

CONTINUING BUSINESS:

Kristie mentioned that the current phase of construction on The Center should be completed this week. Notification on the success of the grant proposal for the restroom should happen by the end of July. Paperwork involving Steve Bravard of Rattle Snake Breaks Construction was served in small claims court this week. Total claim is approximately \$2,500.00 and a court date has been set for August.

NEW BUSINESS:

Kristie informed the board that Lori Loomis of St. John was presented with the July supporter of the month and Whitman Medical Group will be honored as Supporters of the Month in August.

Resolution 2016-13 allowing only clear beverages on carpeted areas of meeting rooms was presented to the board. A brief discussion followed in regards to other items on the meeting application form especially in regard to the firearms policy and the exclusion of other possible weapons. Kristie agreed that she would look into what other libraries have on their policy and report back to the board. In the meantime, the original resolution was put forward for a vote. Andrea moved for its approval and Suzanne seconded. Motion was approved by the board.

Resolution 2016-14 Clarifying WCL's policy on workplace visitors and personal use of library resources was presented to the board. Kristie briefly summarized the policy to the board member and the need to update policies. It was moved by Bob and seconded by Chuck to accept Resolution 16-14 as read. Motion was approved by the board.

Kristie handed out recent press clippings from summer reading and discussed an article from the 7/10/2016 issue of the Spokesman Review about Warren Heylman, architect for the Colfax Library. Kristie also shared the list of the summer reading donors that is found on the Summer Reading completion certificates. It was explained that these are not all of the donors to the library but only those who specifically requested that their money go to the summer reading program.

Kristie discussed the closure of the library for annual maintenance the first week of August. No major computer upgrades are planned as those were completed on June 27. Maintenance projects will include painting the Garfield Branch, a new floor in the Oakesdale Library, cleaning and the carpets in Colfax and a number of other projects.

Kristie shared information about a Trustee Training session in Spokane set on August 18. Kristie requested any that any board member interested in attending should contact Shirley by August 3 so she can register for them.

Next meeting will be in Colfax on September 19, 2016.

Andrea moved and Suzanne seconded to adjourn the meeting. The meeting was adjourned by Board Chair Steve Balzarini at 6:44 PM.

Shirley Cornelius, Secretary

Steve Balzarini, Board Chair