

# Whitman County Library Board of Trustees Meeting

Garfield Library  
July 20, 2015

Present: Bob Bates, Chuck Petras, Steve Balzarini, Andrea Miller, Suzanne Schmick, Kristie Kirkpatrick and Peggy Bryan.

Board chair Chuck Petras called the meeting to order at 4:37 p.m.

Chuck asked if there were any additions or modifications to the agenda, there were none.

The minutes of the previous meeting were reviewed. Steve Balzarini motioned to approve the April minutes, Bob Bates seconded and the motion passed.

Peggy presented the financial reports for June 2015. She presented payment voucher resolution #2015-12 totaling \$80,244.47. Andrea Miller made a motion to approve the resolution; Suzanne Schmick seconded and the motion passed.

Kristie reported on system-wide circulation for June. Traditional circulation rose by 7% system wide. Albion and St. John saw huge gains while a number of other locations enjoyed increased usage as well. Computer use rose by 600 uses or almost 20%. Program attendance rose with children's usage up by 1000 children, due in large part to expanded programs at Colfax schools. Teen attendance was up by 200 and adult attendance up by 130. Online usage was a mixed bag with database usage and website usage dropping while digital book use grew slightly and social media contacts skyrocketed. The board reviewed the complete social media report.

## **CONTINUING BUSINESS:**

Kristie reported that the Uniontown Library bids were \$25,000 over budget. The library sent postcards to all residents while Leslee Miller followed up with to potential donors soliciting funds for the project; Leslee also submitted a grant proposal to Inland Northwest Community Foundation. The Town of Uniontown has agreed to fund \$10,600 for the restroom part of the project. The project is moving forward in the hopes of beginning construction on August 1.

Kristie announced that the Colfax Chamber will not be moving into The Center for at least six months. She reported that the newly installed windows in The Center were nice during Concrete River Days for hosting the Rural Heritage Exhibit and currently and the Friends of WCL booksale. Kristie announced that Valorie Gregory was recently hired by a number of Colfax agencies, including the Chamber. Val will be working for WCL part-time for the upcoming auction to benefit The Center.

Kristie reported on last month's Oakesdale City Council meeting and topics of concern such as the run down restroom, dirty carpets, and now, the air conditioning issues. The Oakesdale Branch Manager, Michelle Wright recently resigned so the library is seeking her replacement.

## **NEW BUSINESS:**

The just completed Technology Made Easy grant ran from November of 2014 to May of 2015. \$50,000 was provided in IMLS funding administered by Washington State Library. From that, WCL gained 8

digital training centers, Certiport Testing site equipment for Microsoft IT Academy, 22 handheld devices like eReaders and iPads, 3 charging stations, and cameras for digital projects. 724 people attended classes, 100 attended one-on-one training, 35 staff training sessions, 113 attended open house formats. Basically TME was a 9 month project crammed into 3 months due to delays at WSL. WCL staff and community members were pretty overwhelmed with the volume of classes and new technology. Thanks to Clancy for writing and implementing this project, which again was made quite difficult due to timeline delays that were out of her control.

Library Supporter of the Month is Paige Collins, who solicited donations to purchase a new children's rug for the Rosalia Library. Supporter of the month for August will be Jon Kehne, who assists library administration with financial advice when needed, is a generous donor and former board member.

Kristie reviewed the "Risk Management" as Policy of the Month. She also reviewed a very small revision to the Rules for Use of the Library. In conclusion, Peggy presented Resolution 2015-13, updating the Rules of the Library, as well as a portion of the language in the Risk Management Policy. Bob Bates made a motion to accept the resolution; Steve Balzarini seconded and the motion passed.

Kristie encouraged all Board members to complete summer reading. Although board members are exempt from winning grand prizes, they will receive a coffee certificate if they complete the form.

Kristie announced that the Friends of WCL recently received an \$11,000 Empire Health Foundation Grant for Serving Seniors. The library received a number of grants including a \$4,550 grant for marketing IT Academy, \$7500 for Software Coding classes for youth and \$3500 for Rural Heritage.

Kristie mentioned that Washington State Library came through the 2015 legislative budget with its funding intact. Also, Microsoft IT Academy for public libraries received direct funding for another year. Kristie will send a note to area legislators thanking them for their support, noting the positive impact for WCL and our communities.

Kristie also announced upcoming programs and events at the library, which are on the on-line calendar.

With no further business, the meeting was adjourned at 5:15 p.m. As per policy, there will be no meeting in August. Kristie asked if the September meeting in Colfax could be changed to the 14<sup>th</sup>, instead of 21<sup>st</sup>. Everyone agreed that September 14 would work.

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Peggy Bryan, Secretary

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Chuck Petras, Board Chair