

**Whitman County Library
Board of Trustees Meeting**
Whitman County Library, Colfax
January 8, 2018

Present: Heather Lustig, Bob Bates, Kristie Kirkpatrick, Suzanne Schmick, Andrea Miller, and Shirley Cornelius.

Chairwoman Andrea Miller called the meeting to order at 4:00 p.m.

Andrea asked if there were any additions or modifications to the agenda and there was none.

New Business:

January's supporters of the month are Frank and Billie Watson of St. John. Kristie will present their award at the St. John city council meeting on January 22.

In technology related news, the current contract between WCL and Neill Library sharing technology services ends on 2/28/18. The library is working on an agreement to keep the current staffing at 80% of full time for 2018, anticipating a return to 100% if the levy reset vote passes.

Continuing Business:

Fundraisers for the Center including a Christmas open house and Christmas tree raffle have generated enough funds to complete the second section of roof with the funds having been loaned to The Friends of WCL for the first half. The contractors should be done by 1/19 with the Center remodel and hopefully the roofers will start soon on the second part of the roof.

A sample letter was discussed by the board that could be distributed to the news media in support of the levy. After some discussion, Kristie will revise and send a new copy to the board for their approval. A voter forum will be held in the library on Tuesday, January 23 at 7:00 PM in the Center and Kristie encourages board members to attend.

Monthly Business:

Minutes from the December meeting were reviewed and approved by a vote of the board.

December financial reports including the monthly payroll and accounts payable vouchers of \$85,984.90 and the MasterCard transactions were presented. There was no additional discussion and Resolution #2018-1 was approved by a vote of the board.

Resolutions 2018-2 and 2018-2 were presented for the 2018 levy certification as required by Washington State RCW 84.52.020 to certify the total amount to be levied by the regular property tax levy and the justification for requesting the additional 1% collection as allowed by law. The resolutions were approved by a vote of the board.

Because the January meeting fell so early in the month, Kristie reviewed the November of 2017 statistical report that wasn't ready in time for the December meeting. The report shows that circulation of traditional materials dropped slightly, just 2%. LaCrosse, Malden and Palouse saw sizeable increases in materials checkouts. Use of library services was extremely strong with increased computer usage, holds filled, kids attendance (+10%), teen attendance (+15) and adult attendance up (15%). Large increases were seen in database usage, especially Rural Heritage which was up by 1000 hits to the site.

Of the 251 programs held in November, 54 occurred off site at schools, daycares, local businesses, senior living centers and the turkey leg fun run.

Upcoming events include the voter forum on January 23 and the Molly Rice art exhibit and an open house on January 20 from 5:00 to 7:00 PM in conjunction with that exhibit.

Upcoming Board Meetings:

Monday, February 12 at 4:00 PM (due to holiday closure)

Monday, March 19 at 4:00 PM

Monday, April 16 at 4:00 PM (maybe at a branch)

Friday, May 11 from 9-1 Board/Staff/Friends training session at Colfax library (no May meeting)

The meeting adjourned at 5:00 PM.

Shirley Cornelius, Secretary

Andrea Miller, Board Chair