

**Whitman County Library  
Board of Trustees Meeting**  
Whitman County Library, Colfax  
December 8, 2017

**Present:** Steve Balzarini, Heather Lustig, Bob Bates, Kristie Kirkpatrick, Suzanne Schmick, Andrea Miller, and Shirley Cornelius.

Chairman Bob Bates called the meeting to order at 1:20 p.m.

Bob asked if there were any additions or modifications to the agenda and Kristie noted that election of officers for 2018 should be added to the agenda.

**New Business:**

December's supporter of the month is Grammy G's of Palouse.

The normal rotation of officers for 2018 will have Andrea Miller as Chairman and Suzanne Schmick as Vice-Chairman, Steve Balzarini as Secretary. It was moved and approved by a vote of the board to accept the slate of officers as presented.

**Continuing Business:**

The City of Colfax paid their 2017 invoice as spelled out in the InterLocal Agreement which has renewed through 2020. The Library will continue to work with the City in the future in regards to concerns about the cost of the agreement.

There is a new updated levy information sheet that will be going out to all branches and be available at the library. Postcard mailing is also set for early January. There will be an informational forum on the library and school levy on Jan 23, 7 PM, at the Center and Kristie encouraged Board members to attend.

Kristie and Shirley met with Jason Monson, who represents the Kathy Schlunegar Estate and her bequest to Whitman County Library. Because the heirs of the property do not receive any income from the farm, 100% of the costs normally associated with the landlord are passed on to the library and the other heirs of the Estate. Besides the normal 1/3 share of the fertilizer costs, the library and other heirs are picking up 100% of other costs such as the property taxes and administrative costs, thus reducing the amount the library receives. Along with the declining price of wheat, the library's share continues to decrease.

**Monthly Business:**

Minutes from the November meeting were reviewed and approved by a vote of the board.

October financial reports including the monthly payroll and accounts payable vouchers of \$74,871.88 and the MasterCard transactions were presented. There was no additional discussion and Resolution #2017-23 was approved by a vote of the board.

Library usage reports for November will be presented at the January meeting.

Upcoming events include the Holiday Open House on December 20 at the Center. Kristie encouraged Board members to check the library's online Events Calendar to find programs and locations that suit them best.

**Upcoming Board Meetings:**

Upcoming board meetings were rescheduled due to holidays. The next board meeting will be on Monday, January 8 at 4:00 PM in Colfax and the February meeting on February 12 in Colfax.

The meeting adjourned at 1:40 PM.

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Shirley Cornelius, Secretary

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Bob Bates, Board Chair