

Whitman County Library
Board of Trustees Meeting
Whitman County Library, Colfax
April 16, 2018

Present: Heather Lustig, Bob Bates, Kristie Kirkpatrick, Suzanne Schmick, Steve Balzarini, Andrea Miller, and Shirley Cornelius.

Chairwoman Andrea Miller called the meeting to order at 4:00 p.m. There were no additions or modifications to the agenda.

New Business:

March supporters of the month are WCL's Anonymous Donors along with our many Volunteers. Teresa Myott of Palouse is the April supporter of the month. The Friends of the Library will be traveling to Colton and Uniontown in May and will present the May supporter of the month as yet to be determined.

The Picnic in Style show generated nearly \$5,000 that will be applied to children and youth technology programs. At the style show, a generous donation of stocks and cash totaling \$104,000 by Gary and Trudy Libey was announced. Plans for the funds include finishing the Center roof, computer tables for the TEK (Technology Education Knowledge) classroom, blinds for the Center front window, and the summer reading kickoff featuring a county-wide bullying program. Approximately half of the donation will be invested for a Center reserve account. The library is also be working on donor plaques for the Libeys, Steigers, Edie Ray, and John and Mikki Tague.

The policy manual has been in need of updating of outdated or archaic items, spelling, and other small changes and Kristie is through the first 30 pages of the manual. The only major change was to update the competitive bid process for purchasing items from \$25,000 to \$40,000 in line with Washington State Law. The board approved by a majority vote Resolution 2018-7 changes made on the above pages.

Continuing Business:

There have been no further meetings with the City of Colfax in regards to future contracts but Kristie is looking into the possibility of proposing a 1.31% billing of the library's total budget. Over time, this percentage has been consistently in line with our billings in the past and is much simpler to compute and to understand. Because the library's property tax collection is limited by state law, the city's billing would be more consistent and would be protected from increases that are too high.

Kristie presented copies of the levy certification from the Whitman County Auditor showing a 74.38% passing rate. She also presented statistics showing the vote breakdown by precinct. The library has received the bill for the election costs from the County which is three times as much as the last levy that was run in 2014. The Board was quite concerned with this increase. Kristie will do some investigation and report back at the May meeting.

The library is a finalist for a \$23,000 Inland Northwest Community Foundation grant that would help fund technology programs and technology salaries. The site visit is set for Wednesday, April 18.

Monthly Business:

Minutes from the February meeting were reviewed and approved by a vote of the board.

March financial reports including the February and March payroll and accounts payable vouchers of \$94,421.98 and \$85,408.52 and the MasterCard transactions were presented. There was no additional discussion and Resolution #2018-4 and #2018-6 was approved by a vote of the board.

February and March library statistics were briefly presented by Kristie with a focus on the March numbers. Traditional circulation was down 14% but downloadable books, databases and Facebook use continues on an upward trend. The newsletter is being sent out to 2,700 email addresses with only a few recipients electing to opt out of receiving the newsletter.

Upcoming events are too many to easily list and it is best to go to the website at www.whitco.lib.wa.us to check out the numerous offerings in the next month. One of the featured events is a Washington Humanities speaker, Mike VanQuickenborne, who will be at the Center on 5/2 to talk about "The Good Game, the Moral Value of Sports".

Kristie and Alex McGregor on Tuesday night will be presenting a .09 funding request to the County for a traveling Rural Heritage display of the Ice Age Floods. It will first be displayed in the Rock Houses in Lacrosse. Kristie has been working with the heirs of Robert Osbourne for a rotating exhibit on his life and work. They are considering funding theater arts scholarships at Colfax High School as well.

Upcoming Board Meetings and trainings:

Friday, May 11 from 9-1 Board/Staff/Friends training session at Colfax library with a working lunch/board meeting to follow at approximately 1:15. PLEASE RSVP to Kristie if you can attend the training and meeting, the meeting only or neither one.

The June 18th meeting will be a branch visit at a site to be determined.

The meeting adjourned at 5:40 PM.

Shirley Cornelius, Secretary

Andrea Miller, Board Chair