

Whitman County Library Board of Trustees Meeting

Colfax Branch
April 20, 2015

Present: Bob Bates, Chuck Petras, Steve Balzarini, Andrea Miller, Kristie Kirkpatrick and Peggy Bryan.

Board chair Chuck Petras called the meeting to order at 4:01 p.m. He asked if there were any additions or modifications to the agenda, there were none.

The minutes of the previous meeting were reviewed. Steve Balzarini motioned to approve the February minutes, Bob Bates seconded and the motion passed.

Peggy presented the financial reports for March 2015. She presented payment voucher resolution #2015-08 totaling \$60,447.88. Steve Balzarini made a motion to approve the resolution; Andrea Miller seconded and the motion passed. Peggy presented resolution #2015-09, approving a capital reserve budget for 2015. Bob Bates made a motion to approve the resolution; Andrea Miller seconded and the motion passed.

Circulation saw a slight increase from this same time last year. And 2014 had seen an 8% increase making this month's numbers quite good. Albion, Garfield, Palouse, Rosalia, Uniontown and Colfax saw strong increases in traditional circulation. Public computing saw a strong increase of 500 uses or 16%. YA attendance saw a huge increase of 300 kids. Database usage and Facebook reach fell while twitter and blog reach grew. Digital checkouts leveled out this month. To note, we now offer 26,500 eBooks and 9500 audiobooks from our Anytime library. Volunteer hours were up by 150 hours. 310 is almost equivalent to 2 full time employees.

CONTINUING BUSINESS:

Kristie announced that the Town of Uniontown will put out a request for bids on the Uniontown Library project on Wednesday.

Kristie discussed the progress on The Center. The Friends of WCL Foundation account has funded recent renovations of this project, however the costs were higher than anticipated. After a discussion, the board approved to pay the remaining balance of \$6,260.10. The board previously approved \$15,000 for The Center project from the library general fund.

Kristie discussed board emails, announcing that board email addresses have been removed from the website. There was a discussion on whether to pursue adding emails used exclusively for board purposes. The consensus at this time was to leave as is, but it may be pursued at a later date. There was also a discussion on which board member or members would speak for the board should the occasion occur.

NEW BUSINESS:

Library Supporter of the Month will be Eileen Soldwell in Tekoa. Diane Harp will present the award to her. Carol Cauley from LaCrosse will be the next supporter of the month.

Kristie presented resolution #2015-10, adding a policy on employee compensation for work outside Whitman County. Andrea Miller made a motion to accept the resolution; Bob Bates seconded, and the

motion passed. After the policy resolution, Kristie reviewed the Policy of the month – overdue notices and lost materials.

Kristie discussed the Tekoa .09 grant application for a new roof for the Tekoa Library on behalf of the Town of Tekoa. She will present this along with an application for The Center .09 on Tuesday, April 21 to the Blue Ribbon Committee in the commissioner’s chambers.

Kristie presented and discussed her goals as director for 2015, which include completing a strategic plan with community and staff input. A brief discussion followed.

Kristie discussed the upcoming events on the WCL calendar. There are a lot of program opportunities at all branches, check it out! Kristie announced she recently attended the Rural Pathways to Prosperity and Non-Profit workshops; both were very valuable.

With no further business, the meeting was adjourned at 5:18 p.m. There will not be a meeting in May. The next meeting is Monday, June 20 in Oakesdale, with the library van leaving Colfax at 4:00. On July 20, the board will tour Garfield, Palouse and Albion branches.

Peggy Bryan, Secretary

Chuck Petras, Board Chair